



PLGBC GREEN BUILDING SYMPOSIUM 2018
TERMS AND CONDITIONS

1. The organizer of the conference PLGBC GREEN BUILDING SYMPOSIUM 2018 – (the „**Conference**”) is Polskie Stowarzyszenie Budownictwa Ekologicznego – Polish Green Building Council (PLGBC) located in Gliwice (44-100), Poland, at Konarskiego Street #18C/2-11A (the “**Organizer**”). The Conference will take place on October 4th, 2018 in Warsaw, in Koneser Praga Centre at Koneser Square #3.
2. The cost of participation in the Conference and Gala is the following:
 - a) regular fee: 800 PLN net + 23% VAT
 - b) PLGBC Member’s fee: 250 PLN net + 23% VAT
3. The fee listed above includes:
 - a) Conference participation (one day on October 4th, 2018),
 - b) lunch and coffee breaks,
 - c) Conference materials’ access,
 - d) participation in an evening Gala.
4. The cost of participation in the Conference only is the following:
 - a) regular fee: 600 PLN net + 23% VAT
 - b) PLGBC Member’s fee: 100 PLN net + 23% VAT
5. The fee listed in point 4 includes:
 - a) Conference participation (one day on October 4th, 2018),
 - b) lunch and coffee breaks,
 - c) Conference materials’ access.
6. Declaration of participation in the Conference should be made via electronic form found here: <https://konferencja.plgbc.org.pl/registration/?lang=en>.
7. The Organizer will inform the Participant on the reception of the registration form to the email address given in the form.
8. Upon reception of the registration form by the Organizer, in maximum 2 working days, a pro-forma invoice will be issued and delivered to the email address given in the form.
9. Submitting the electronic form mentioned above constitutes the conclusion of the binding agreement between the Participant and the Organizer and acceptance of all obligations under this agreement.
10. If the pro-forma invoice is to be issued for the company, the person submitting the form declares that is authorized to act on behalf of his company.
11. The registration fee mentioned in point 2 or 4 accordingly, should be paid within 7 days of the registration and before the date of the Conference.



12. Conference registration fees should be paid upon receiving a pro-forma invoice at the given account number:
Polskie Stowarzyszenie Budownictwa Ekologicznego
ul. Konarskiego 18C/2-11A
44-100 Gliwice
VAT no: PL631-257-96-51
PLN payments: 11 2490 0005 0000 4500 8333 1037 Alior Bank
EUR payments: PL 62 2490 1057 0000 9902 5530 8045 Alior Bank
13. The Participant has the right to cancel his participation in the Conference in writing, by sending the relevant information to the Organizer by email at: konferencja@plgbc.org.pl or by post to the address mentioned in p. 1. It is valid only with acknowledgement of receipt by the Organizer.
14. Cancellation fees are dependent on the notice given:
 - a) If cancellation occurs less than 14 days prior to the start of the event (after 20.09.2018), the cancellation fee is 100% of the registration fee.
 - b) Earlier than 14 days (until 20.09.2018), there is no cancellation fee, which results in refund of paid registration fee.
15. Lack of payment will not be considered as the cancellation of participation.
16. Delegates may nominate an alternative person from their organization to attend the Conference. The name change is possible until September 30th, 2018.
17. The Organizer reserves the right to make changes in the agenda, change the Conference venue or cancel the Conference for any reason.
18. By submitting the registration form, the Participant agrees to have his personal data collected and processed by the Organizer in purpose of the Conference organization and promotion and for archival purposes. The person granting the above consent has the right to access, alter and amend the personal data processed.
19. By submitting the registration form, the Participant agrees to transfer, free of charge, the copyrights specified in the Act of Copyrights and Related Rights of 04.02.1997 for photos and recordings made during the Conference with the image of the Participant recorded and for their use in possible promotional, reference, scientific or educational materials.
20. The above is applicable in situations, when the Participant will be photographed with other participants during the Conference activities and also in situation of voluntary agreement to be interviewed or individually photographed.
21. Any complaints from the Participants addressed to the Organizer should be submitted no later than 3 days after the Conference date. After the above specified time, no complaints will be considered.
22. The complaints must be submitted in written form by registered letter with acknowledgment of the receipt to the address given in p.1.
23. For matters not covered in this terms and conditions, relevant provisions of the Polish Civil Code shall apply.